

APPRENTICESHIPS AND TRAINEESHIPS FOR SCHOOL STUDENTS

A QUICK GUIDE FOR EMPLOYERS



The Department for Education is committed to working with industry and schools to develop strong partnerships, increase work experience opportunities and apprenticeships and traineeships for school students.

Apprenticeships and traineeships for school students

Through a training contract, a student can engage in an apprenticeship or traineeship enabling students in years 10, 11 or 12 to combine their South Australian Certificate of Education (SACE), vocational education and training (VET) and paid employment whilst enrolled at school.

Hours of work

The hours of employment for students undertaking an apprenticeship or traineeship whilst at school are negotiated between the employer, the school and the student. The minimum hours of employment are 7.5 hours per week and up to near full-time for students in their final year (Year 12 - SACE stage 2).

Employment

School students undertaking an apprenticeship or traineeship are employed in the same way as traditional full-time apprentices or trainees.

Employers must be registered with the State Government to employ apprentices and trainees and can do so via a simple on-line registration process at www.skills.sa.gov.au/business/hiring-an-apprentice/employer-registration.

An Australian Apprenticeship Support Network (AASN) provider organises the training contract and a registered training organisation (RTO) delivers the training that works best for the employer. Further information can be obtained by contacting your local AASN or find a provider at www.australianapprenticeships.gov.au/search-aasn.

Benefits for the employer

Apprenticeships and traineeships for school students:

- are flexible and are designed with employers to meet business needs
- allow students to be in the workplace more
- assist employers to address skills shortages and create a supply of trained employees for their business.

By employing a student as an Apprentice or Trainee the business may be eligible for financial incentives from both the Australian and South Australian Government (subject to eligibility criteria).

How else can you get involved?

- Provide work experience or placement opportunities for students.
- Meet with students to talk about your industry at school or in your work site.
- Support career expos and industry events.
- Contribute to developing innovative/project-based curriculum.
- Provide professional development opportunities for school staff.

How can we help you?

A team of field staff are available to work with employers. They connect government school students who are ready to begin their career with employers and support the workplace to navigate the apprenticeship process.

Contact

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